Committee Report Form

Committee Chair is responsible for completing and turning this form into the chief
No more than 1 month after the function

Committee: _____ Date: _____

Chairperson: _____

Committee Members:

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Location: _____ Send Invitations out by: _____

# of People Served: _____ Total Cost: _____

Detail List of Food and Supplies used, recipes and/or suggestions for next year:

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Chairperson Signature: _____ Date: _____

Chief Signature: _____ Date: _____